

CAREERS IN COURT REPORTING

DES MOINES AREA COMMUNITY COLLEGE



GUARDIANS OF THE OFFICIAL RECORD

NEW COURSE
DELIVERY METHOD
STARTING FALL 2022

DMACC
DES MOINES AREA
COMMUNITY COLLEGE
Life's Calling™

DMACC.EDU | 800-362 2127

Facts About DMACC's *Virtual Court* Reporting Program

1. LIVE virtual instruction is delivered through Blackboard Collaborate or Zoom or Microsoft Teams. These classes are synchronous, and attendance is required. Most classes meet from 8 a.m. to 2 p.m. Monday through Thursday.
2. Students are required to come to the DMACC Newton campus 4-6 days each semester. See www.dmacc.edu/programs/courtreporting for more details.
3. Web-blended and online classes are also offered for flexibility in scheduling.
4. Professors are highly qualified and caring, with many years of experience in court reporting, captioning and teaching.
5. Classes are designed for completion in two years.
6. DMACC has the lowest tuition in Iowa.**
7. The job market is very strong; court reporters are in high demand in Iowa and nationwide.
8. Mentor and internship opportunities are offered with the Iowa Court Reporters Association.
9. Scholarships are available.
10. DMACC's *virtual* program is approved by National Court Reporters Association (NCRA). DMACC is a nationally accredited college (Higher Learning Commission).

*Students may use DMACC facilities.

**Lab fees may be assessed for online classes.

**Additional tuition costs will be incurred if speed classes are repeated.

**Tuition is higher for out-of-state students.

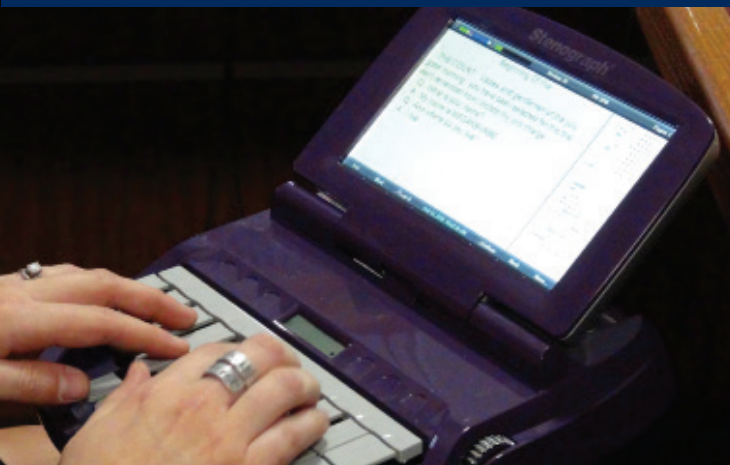
Court Reporting: A unique skill that leads to great career opportunities!

Trained court reporters use their unique skills to pursue career options:

- ▶ Official court reporters work in state and federal courthouses.
- ▶ Freelance court reporters take legal depositions with lawyers.
- ▶ Broadcast captioners create captions for live TV programs.
- ▶ CART providers create transcripts for deaf and hearing-impaired individuals in classrooms and meetings.

Do you have what it takes to become a realtime court reporter?

- ▶ **Strong vocabulary, grammar and editing skills.**
- ▶ **Attention to detail.**
- ▶ **Ability to focus for extended periods of time.**
- ▶ **Self-motivation and persistence.**
- ▶ **Technology skills.**



Court Reporting (Associate Degree in Applied Science)

Students must complete the following courses and maintain at least a 2.0 grade point average. Machine shorthand speed requirements must be met to advance to the next speed class and graduate from the program.

Term 1–Fall

- CRC 100 Machine Shorthand Theory I
- CRC 102 Machine Shorthand Skills/Techniques I
- ADM 208 Legal Terminology
- ADM 157 Business English

Term 2–Spring

- CRC 130 Machine Shorthand Theory II
- CRC 132 Machine Shorthand Skills/Techniques II
- CRC 195 Realtime Medical Terminology
- CRC 165 Realtime Punctuation and Proofreading

Term 3–Summer

- CRC 160 Introduction to Speed Development
 - CRC 150 Introduction to Realtime Technology
- Any AAS Core Soc & Behavioral Science/Humanities Course***

Term 4–Fall

- CRC 180 Single-Voice Speed Development I
 - CRC 183 Multi-Voice Speed Development I
 - CRC 190 Realtime Court Reporting Procedures I
 - CRC 175 Realtime Technology Applications
- Any AAS Core Math/Science Course***

Term 5–Spring

- CRC 223 Multi-Voice Speed Development II
 - CRC 220 Single-Voice Speed Development II
 - CRC 230 Realtime Court Reporting Procedures II
- Any 2 AAS Core Distributed Courses***

Term 6–Summer

- CRC 253 Multi-Voice Speed Development III
- CRC 250 Single-Voice Speed Development III
- CRC 275 Internship

****Progress in theory and speed classes is very individualized. Students make progress at different rates, depending on the amount of time spent practicing and the quality of practice. Students should plan to spend 10-18 hours outside of class practicing on their steno machines (in addition to 9-12 hours of class practice).***

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The drama of the courtroom drew me to this profession. It's very intriguing. DMACC not only teaches us this very unique, in-demand skill, they also connect us with working reporters who will help us network and which can ultimately result in employment. Court reporting is also a lifelong profession with great pay, and it is never the same day after day. ”

*Morgan Frueh
DMACC Court Reporting Graduate*

Technology Requirements

1. Steno machine: Luminex CSE (rent or purchase)
2. Laptop: Lease from DMACC*
3. Internet: Minimum 10 MB
4. CAT software: Lease from Eclipse
5. Earphones/headphones
6. Printer (recommended)

**Distributed during class*

The starting salary for court reporters is approximately \$56,000-65,000 per year.

www.bls.gov/oes/current/oes273092.htm#st

The job outlook for court reporters in Iowa is strong. Current and projected openings continue to exceed the number of new court reporters entering the profession.

www.iowaworkforcedevelopment.gov/occupational-projections



DMACC's Program is approved by
The National Court Reporters Association

Attend the next information session

Court Reporting is offered exclusively
on DMACC's Newton Campus.

DMACC.EDU/PROGRAMS/COURTREPORTING

641-791-3622 or toll-free at 800-362-2127, Campus Code 5.

Newton Campus Address
600 North 2nd Avenue West, Newton, IA 50208

**Students may need to repeat some speed classes to meet speed/accuracy requirements. Students repeating speed classes will incur additional tuition charges. According to The National Court Reporters Association, the national average for completion of court reporting programs is 33 months.*

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