



## Executive Board Meeting Minutes

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Date: March 19, 2024

Time: 3:00 pm (central time)

Attendees: Sabrina Valentine, Mike Cagley, Dan Nelson, Kat Rogers, Amy Moffitt, Sue Wickham, Bea Houston

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- I. 2024 NOSS conference possibilities
  - a. Ohio Chapter of NOSS – investigate what they are doing to get ideas for future that can be used within IOSS.
  - b. Keynote presentation ideas:
    - i. AI Presentation
    - ii. Two ISU professors
      1. Abram Anders or Emily Dux Speltz (ISU, <https://abramanders.substack.com/p/generative-ai-creative-projects>, [https://abramanders.substack.com/p/ethical-academic-use-of-ai?utm\\_source=profile&utm\\_medium=reader2](https://abramanders.substack.com/p/ethical-academic-use-of-ai?utm_source=profile&utm_medium=reader2), <https://abramanders.com/>, <https://engl.iastate.edu/directory/emily-dux/>)
    - iii. Stream the Keynote for a small fee?
    - iv. Discussion on NOSS presenters as possible keynote speakers for IOSS
      1. Cost is an issue (travel, speaking fees, etc).
      2. Diversity speakers or presenters could be considered.
  - c. Date
    - i. Dan will check with DMACC on potential dates to use the Urban campus conference rooms

- d. Timeline
  - i. Hope to get conference dates and brief information out before summer break starts.
  
- II. Reader's Corner Newsletter reminder
  - a. If you attended NOSS, please send Sue information about one or two sessions.
  - b. If you did not attend NOSS and would like to submit any other information, send to Sue.
  
- III. NOSS Chapter Activity Report (due April 1)
  - a. Dan will file this – will include 2023 fall conference topics, America Reads donation program, and scholarship.
  
- IV. IOSS Scholarship
  - a. Anonymous donor has not been in contact with Molly about the extra \$250 donation.
  - b. Scholarship is back to \$500, which comes out of IOSS account.
  
- V. Treasurer update
  - a. Should add three total people to the IOSS bank account.
    - i. Mike & Molly already on account.
    - ii. Should add current president as well each year.
  - b. Ideas for revenue
    - i. Get sponsors or donors to pay for speaker or other fees?
    - ii. Negotiate with keynote speaker for lower cost.
  
- VI. Other business
  - a. Begin thinking of which elementary school should be considered for America Reads donation (in Des Moines area)
  - b. Amy shared information for a conference she attended last year. This was regarding the topic of Collaborative AI, and the presenter was Melissa Emler.
  
- VII. Next meeting:
  - a. **Tuesday, April 16<sup>th</sup> at 3:00 pm (Teams)**

***Attachments: IOSS 2023 Conference Expense Report (next page)***

## IOSS 2023 Conference Expenses Report

	Debits	Credits	Balance
Opening Balance			\$5707.40
Payments made			
Plaques x 2	\$111.50		\$5595.90
Chocolates for presenters	\$85.06		\$5510.84
Brenda Clark Hamilton -- consolidated expenses	\$1808.96		\$3701.88
Meredith Sides -- consolidated expenses	\$155.51		\$3546.37
Lunch catering -- BBQ	\$589.48		\$2956.89
Breakfast catering -- Cafe Diem	\$196.40		\$2760.49
Program printing	\$60.00		\$2700.49
Credits			
Conference NOSS check		\$2976.78	\$5677.27
Other conference payments (x4)		\$400.00	\$6077.27
Expected Balance			\$6077.27

Current expected balance appears better than June estimates. June 2023 estimates were based on conference attendance in fall 2022.

Finally, the only IOSS expenses remaining are the student scholarship and insurance.

### Early comparison of debits and expenses per conference only

Conference debits: \$3006.91

Conference credits: \$3376.78

- Currently \$369.87 in black for conference debit and credit comparison
- Last year at this time, the comparison was \$470.67 in red

### Brief summary of annual anticipated finances based on above numbers

Remaining annual debits before the 2024 conference include \$700.00 more in expenses (scholarship at \$500 and insurance at \$200) for the remainder of the year. **That will leave us with \$5377.27 for planning for the fall.**

For the **annual change** in the IOSS account, then, we will be **\$330.13 in the red**, which is ***much better than last year when the loss exceeded \$1000.***

A slight increase in attendance beyond even the 2023 attendance and we could be in the black for our annual account change.