

# **Des Moines Area Community College**

## **Board of Directors Work Session**

**March 10, 2025 – 2:00 P.M.**

**DMACC Newton Campus, Room 210A  
600 North 2<sup>nd</sup> Avenue West; Newton, Iowa**

### **AGENDA**

1. Call to order.
2. Roll call.
3. Consideration of tentative agenda.
4. Budget Presentation; Ben Voaklander.
5. Review of Proposed FY 2026 Budget; Ben Voaklander.
6. Adjourn.

Board of Directors  
Des Moines Area Community College

Regular Board Meeting  
March 10, 2025 –4:00 p.m.

DMACC Newton Campus, Room 210A  
600 North 2<sup>nd</sup> Avenue West; Newton, Iowa

## Agenda

	<b><u>Page #</u></b>
1. Call to order.	
2. Roll call.	
3. Consideration of tentative agenda.	
4. Public comments.	
5. <u>Board Report 25-020.</u> Consideration of appointment to fill vacancy in Director District 3.	1
6. Administration of Oath of Office to new Board member.	
7. <u>Consent Items.</u>	
a. Consideration of minutes from February 10, 2025 Regular Board Meeting.	2-4
b. Human Resources report.	5
c. Consideration of payables.	PDF File
8. <u>Board Report 25-021.</u> Approval of Naming a Building on the DMACC Newton Campus in Recognition of the Bennett Family's Contribution.	6-10
9. <u>Board Report 25-022.</u> Approval of Search Consultant for DMACC Presidential Search.	11
10. <u>Board Report 25-023.</u> Authorization for Filing and Publication (not final approval) of the Proposed FY 2026 General and Plant Fund Budgets (Funds 1, 2, and 7) and establishment of a date for the Public Hearing on said budgets.	12

11.	<u>Board Report 25-024.</u> A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under <b>Chapter 260F</b> , Code of Iowa, for <b>Florist Distributing, Project #1.</b>	13
12.	<u>Board Report 25-025.</u> A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under <b>Chapter 260F</b> , Code of Iowa, for <b>The Lauridsen Group, Inc., Project #1.</b>	14
13.	<u>Board Report 25-026.</u> A resolution approving the Form and Content and Execution and Delivery of a Workforce Training and Economic Development Training Contract under <b>Chapter 260C</b> , Code of Iowa, for <b>Consumer Safety Technology, LLC, Project #8.</b>	15
14.	<u>Board Report 25-027.</u> Renewal of <b>260G</b> ACE Program: <b>Industrial Technology.</b>	16
15.	<u>Board Report 25-028.</u> Renewal of <b>260G</b> ACE Program: <b>Surgical Technology.</b>	17
16.	Presentation of financial report.	
17.	President's report.	
18.	Campus/Pathways Updates.	
19.	Committee reports.	
20.	Board members' reports.	
21.	Information items: <ul style="list-style-type: none"> <li>➤ April 14 – Regular Board Meeting; West Campus; 4:00 p.m.</li> <li>➤ May 7 – Metro Commencement; 7:00 p.m.</li> <li>➤ May 9 – Boone Commencement; 10:00 a.m.</li> <li>➤ May 9 – Carroll Commencement; 4:30 p.m.</li> <li>➤ July 9-10 – CC for Iowa Trustee Conference hosted Iowa Central Community College.</li> </ul>	
22.	Closed Session - Section 21.5(1)(a).	
23.	Return to Open Session.	
24.	Adjourn.	



# **BOARD REPORT**

*To the Board of Directors of  
Des Moines Area Community College*

*Number: 25-020*

*Date: March 10, 2025*

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## **AGENDA ITEM**

Consideration of appointment to fill vacancy in Director District 3

## **BACKGROUND**

It is necessary to fill the vacancy in Director District 3 created by the resignation of Jim Gossett effective February 11, 2025.

## **RECOMMENDATION**

It is recommended that the Board appoint Trish Roberts as Director for District 3.

Robert J. Denson, President

Board of Directors  
Des Moines Area Community College

REGULAR MEETING February 10, 2025	The regular meeting of the Des Moines Area Community College Board of Directors was held at our Ankeny campus on February 10, 2025. Board Vice Chair Kevin Halterman called the meeting to order at 4:00 p.m.
ROLL CALL	Members present: Felix Gallagher, Fred Greiner, Kevin Halterman, <i>Cheryl Langston*</i> , Denny Presnall, Madelyn Tursi.  Members connected electronically: Jim Gossett, <i>Angela Jackson*</i> , Joe Pugel.  Others present: Rob Denson, President/CEO; Carolyn Farlow, Board Secretary; Bill LaTour, Board Treasurer; faculty and staff.
CONSIDERATION OF AGENDA	Tursi moved; seconded by Gallagher to approve the tentative agenda as presented. Motion passed unanimously. Aye- Gallagher, Gossett, Greiner, Halterman, Presnall, Pugel, Tursi. Nay-none.
PUBLIC COMMENTS	None.
CONSENT ITEMS	Pugel moved; seconded by Greiner to approve the consent items: a) Minutes from the December 9, 2024 Board Retreat, Annual and Regular Board Meeting; b) Human Resources report and Addendum (Attachment #1); and c) Payables (Attachment #2).  Motion passed unanimously. Aye- Gallagher, Gossett, Greiner, Halterman, Presnall, Pugel, Tursi. Nay-none.
EARLY CALLING OF NEW JOBS TRAINING CERTIFICATES FOR MULTIPLE PROJECTS 48	<u>Board Report 25-001</u> . Attachment #3. Tursi moved; seconded by Greiner recommending that the Board adopt a resolution authorizing the calling of bonds for Multiple Projects 48.  Motion passed on a roll call vote. Aye- Gallagher, Gossett, Greiner, Halterman, Presnall, Pugel, Tursi. Nay-none.
APPROVE LIST OF FINANCIAL INSTITUTIONS TO BE DEPOSITORIES	<u>Board Report 25-002</u> . Attachment #4. Presnall moved; seconded by Tursi recommending that the Board adopt a resolution approving the list of financial institutions to be depositories of the College's funds and the maximum balance allowed for each respective bank.  Motion passed on a roll call vote. Aye- Gallagher, Gossett, Greiner, Halterman, Presnall, Pugel, Tursi. Nay-none.
APPROVE RETRAINING OR TRAINING AGREEMENTS	Greiner moved; seconded by Gallagher to approve Items #8-9 as one consent item. Motion passed on a roll call vote. Aye- Gallagher, Gossett, Greiner, Halterman, Presnall, Pugel, Tursi. Nay-none.

<i>Central Iowa Televising, LLC, Project #8</i>	<u>Board Report 25-003.</u> Attachment #5. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development Training Contract under <b>Chapter 260C</b> , Code of Iowa, for <b>Central Iowa Televising, LLC, Project #8.</b>
<i>Progress Industries, Project #12</i>	<u>Board Report 25-004.</u> Attachment #6. A resolution approving the form and content and execution and delivery of a Workforce Training and Economic Development Training Contract under <b>Chapter 260C</b> , Code of Iowa, for <b>Progress Industries, Project #12.</b>
APPROVE RETRAINING OR TRAINING AGREEMENTS	Tursi moved; seconded by Presnall to approve Items #10-18 as one consent item. Motion passed on a roll call vote. Aye- Gallagher, Gossett, Greiner, Halterman, Presnall, Pugel, Tursi. Nay-none.
<i>3M Company, Project #7</i>	<u>Board Report 25-005.</u> Attachment #7. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under <b>Chapter 260F</b> , Code of Iowa, for <b>3M Company, Project #7.</b>
<i>APC, LLC, Project #1</i>	<u>Board Report 25-006.</u> Attachment #8. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under <b>Chapter 260F</b> , Code of Iowa, for <b>APC, LLC, Project #1.</b>
<i>Centurion Stone of Iowa, Inc., Project #1</i>	<u>Board Report 25-007.</u> Attachment #9. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under <b>Chapter 260F</b> , Code of Iowa, for <b>Centurion Stone of Iowa, Inc., Project #1.</b>
<i>JDSO, INC., Project #1</i>	<u>Board Report 25-008.</u> Attachment #10. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under <b>Chapter 260F</b> , Code of Iowa, for <b>JDSO, INC., Project #1.</b>
<i>Paper Systems, Project #2</i>	<u>Board Report 25-009.</u> Attachment #11. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under <b>Chapter 260F</b> , Code of Iowa, for <b>Paper Systems, Project #2.</b>
<i>Paveon LLC, Project #1</i>	<u>Board Report 25-010.</u> Attachment #12. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under <b>Chapter 260F</b> , Code of Iowa, for <b>Paveon LLC, Project #1.</b>
<i>Pella Corporation, Project #3</i>	<u>Board Report 25-011.</u> Attachment #13. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under <b>Chapter 260F</b> , Code of Iowa, for <b>Pella Corporation, Project #3.</b>

<i>Percival Scientific, Project #5</i>	<u>Board Report 25-012</u> . Attachment #14. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under <b>Chapter 260F</b> , Code of Iowa, for <b>Percival Scientific, Project #5</b> .
<i>Walsh Door &amp; Hardware Co., Project #5</i>	<u>Board Report 25-013</u> . Attachment #15. A resolution approving the form and content and execution and delivery of a Retraining or Training Agreement under <b>Chapter 260F</b> , Code of Iowa, for <b>Walsh Door &amp; Hardware Co., Project #5</b> .
FINANCIAL REPORT	Ben Voaklander, Controller, presented the January 2025 Financial Report as seen in Attachment #16 to these minutes.
CAMPUS/PATHWAY UPDATES	Updates on activities and events at their campus/pathway were provided by: Kristin Brookover, Jenny Foster, BJ McGinn, Bill Peters, Jen Wollesen and Abby Zegers.
	<i>*Jackson connects via Zoom at 4:13 pm; Langston arrives at 4:20 pm</i>
COMMITTEE REPORTS	None.
CLOSED SESSION	Greiner moved; seconded by Langston to hold a Closed Session as provided in Section 21.5(1)(c) of the Open Meetings Law to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.  Motion passed on a roll call vote. Aye- Gallagher, Gossett, Greiner, Halterman, Jackson, Langston, Presnall, Pugel, Tursi. Nay-none.
RETURN TO OPEN SESSION	The Board returned to Open Session at 5:36 p.m.
ADJOURN	Gossett moved; seconded by Greiner to adjourn. Motion passed unanimously and at 5:38 p.m., Board Vice Chair Halterman adjourned the meeting. Aye- Gallagher, Gossett, Greiner, Halterman, Jackson, Langston, Presnall, Pugel, Tursi. Nay-none.

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JOE PUGEL, Board Chair

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CAROLYN FARLOW, Board Secretary



# **BOARD REPORT**

*To the Board of Directors of  
Des Moines Area Community College*

*Date: February 10, 2025*

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## **AGENDA ITEM**

Human Resource Report

## **BACKGROUND**

### **I. Replacement Position**

#### **1. Kaale, Rhonda**

Instructor, Nursing (Temporary Regular Faculty, One semester Contract)  
Ankeny Campus  
Annual Salary: \$67,476  
Effective: 01/06/2025

#### **2. Moats-Gibson, Anna**

Instructor, Nursing (Temporary Regular Faculty, One semester Contract)  
Ankeny Campus  
Annual Salary: \$65,840  
Effective: 01/06/2025

#### **3. Wernimont, Erin**

Instructor, Nursing  
Carroll Campus  
Annual Salary: \$67,476  
Effective: 01/06/2025

### **II. Contract Change**

#### **Christine Whitney**

Director, Library Resources  
From: Continuing Contract Faculty  
To: Continuing Contract Administrative Professional  
Effective: 01/02/2025

## **RECOMMENDATION**

It is recommended that the Board accepts the President's recommendation as to the above personnel actions.

Robert J. Denson, President





# **BOARD REPORT**

*To the Board of Directors of  
Des Moines Area Community College*

*Number: 25-021  
Date: March 10, 2025  
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## **AGENDA ITEM**

Approval of Naming a Building on the DMACC Newton Campus in Recognition of the Bennett Family's Contributions

## **BACKGROUND**

The Bennett Family has been a dedicated supporter of the DMACC Foundation since 1997, contributing over \$330,000 to various scholarships and College projects. In addition to their generous giving, Karin and Scott Bennett have committed a percentage of their estate—currently valued at \$2,000,000—for general scholarships at the DMACC Foundation.

In recognition of their longstanding support, Scott Bennett inquired about naming opportunities to honor his father, Carroll Bennett, a longtime DMACC employee and the first Provost of Newton Campus. DMACC President Rob Denson identified Building One (1) on the Newton Campus that could bear Carroll Bennett's name, pending final approval by the DMACC Board of Trustees in accordance with College policies on naming buildings, rooms, and facilities.

Under College Policy MC322 and Procedure MC3221, the DMACC Board of Trustees may approve naming buildings and spaces in honor of individuals who have made "a unique and significant contribution" to the College. The guidelines establish the following key criteria:

- Funding Requirements (MC3221, Section I.A.1): A minimum contribution of \$500,000 is required to name a new or existing facility.
- Deferred Gifts (MC3221, Section I.B.3): Naming may be granted based on irrevocable pledged or deferred gifts.
- Recognition of Extraordinary Contributions (MC3221, Section II.B): The Board may approve of naming opportunities for individuals who have made exceptional contributions to DMACC.

The Bennett Family's cumulative giving, combined with Karin and Scott Bennett's estate commitment, exceeds the financial threshold for naming a facility. Their longstanding generosity has directly benefited DMACC students and aligns with the intent of the naming policy to honor individuals whose philanthropy has had a transformative impact.

Additionally, the DMACC Foundation's Gift Acceptance Policy confirms that donor recognition, including naming opportunities, may be established based on giving levels and the type of gift, in accordance with College policy (Section VI.B).

Karin and Scott Bennett's planned gift will provide lasting financial support for student scholarships, a core priority of the DMACC Foundation. Their contributions, alongside the Bennett Family's decades of philanthropy, represent one of the most significant individual commitments to the DMACC Foundation.

In recognition of these extraordinary contributions, we respectfully request that the DMACC Board of Trustees approve the naming of the identified building on the Newton Campus in honor of Carroll Bennett, in appreciation of his lasting impact on student success at DMACC.

**RECOMMENDATION**

It is recommended that the DMACC Board of Directors approve the naming of Building One (1) in honor of Carroll Bennett on the DMACC Newton Campus in recognition of the Bennett Family's Contributions.

Robert J. Denson, President



**CARROLL BENNETT  
BUILDING**



CARROLL BENNETT  
BUILDING

**CARROLL BENNETT  
BUILDING**





# **BOARD REPORT**

*To the Board of Directors of  
Des Moines Area Community College*

*Number: 25-022  
Date: March 10, 2025  
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## **AGENDA ITEM**

Approval of Search Consultant for DMACC Presidential Search

## **BACKGROUND**

DMACC President Rob Denson has announced his retirement effective December 30, 2025. The established process to replace a Community College President is for the Board to conduct a national search, facilitated by a search consultant. Dr. Larry Ebbers has successfully facilitated many Presidential searches for Iowa Community Colleges, including the search in 2003 when President Denson was hired.

Dr. Ebbers has submitted his proposed Contract to conduct the search for DMACC's next President.

## **RECOMMENDATION**

It is recommended that the Board enter into the Contract with Dr. Larry Ebbers to conduct DMACC's search for its next President.

Joseph Pugel, DMACC Board President



# **BOARD REPORT**

*To the Board of Directors of  
Des Moines Area Community College*

*Number: 25-023  
Date: March 10, 2025  
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## **AGENDA ITEM**

Authorization for Filing and Publication (not final approval) of the Proposed FY2026 General and Plant Fund Budgets (Funds 1, 2, and 7) and establishment of a date for the Public Hearing on said budgets.

## **BACKGROUND**

This is the first overview and presentation of the FY2026 Proposed Budget. At the budget retreat prior to the Board Meeting, a presentation was made outlining the budgeting principles and the direction underlying this Proposed Budget, and the Board had the opportunity for input.

The annual budget must be adopted by April 30th of the year preceding the start of the new budget fiscal year. Prior to the adoption, the Board is required to hold a public hearing to allow members of the public to discuss the Proposed Budget. It is necessary to select the date, time and place of the Public Hearing. The proposed date for this Public Hearing is April 14, 2025. The public must be notified by a legal publication at least ten days in advance of this date.

The final vote on this Proposed Budget will occur on April 14, 2025 and modifications may be made before this final vote.

## **RECOMMENDATION**

It is recommended that the Board adopt a motion [1] authorizing filing and publication of the Proposed FY2026 General and Plant Fund Budgets (Funds 1, 2 and 7), [2] setting the Public Hearing on said budgets for April 14, 2025, 4:00 PM, DMACC West Campus, and [3] directing the Board Secretary to publish the required notices and estimate summary as required by law.

Robert J. Denson, President



# BOARD REPORT

To the Board of Directors of  
Des Moines Area Community College

Number: 25-024  
Date: March 10, 2025  
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## AGENDA ITEM

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A RETRAINING OR TRAINING AGREEMENT UNDER **CHAPTER 260F**, CODE OF IOWA, FOR, **FLORIST DISTRIBUTING INC, PROJECT #1**

## BACKGROUND

Chapter 260F, Code of Iowa, provides for retraining programs for businesses currently conducting retooling of a production facility and training programs for small businesses which meet other criteria established by the State of Iowa. Funds for projects are obtained from the State of Iowa through the Iowa Workforce Development. The company identified below has met state criteria and DMACC is prepared to enter into an agreement to provide retraining or training as follows:

- Company Name/Address:** Florist Distributing Inc.  
2810 SE Delaware Ave.  
Ankeny, IA 500121
- Product/Service:** Wholesale Flowers, Plants and Decorative Items
- Type of Project:** Retraining project for existing work force
- Nature of Project:** The project will provide for: CPR and First Aid Training
- Training Period:** 9/30/2024 – 9/29/2026
- Average Wage Rate:** \$20.70
- Number of Jobs Affected:** 10
- First Year of Operation:** 1992
- Available Training Funds:** \$1,207
- Form of Training Funds:** Forgivable Loan

## RECOMMENDATION

The proposed Resolution, Request for Release of Funds, Agreement, and Budget are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Agreement for this project.

Robert J. Denson, President





# BOARD REPORT

To the Board of Directors of  
Des Moines Area Community College

Number: 25-025  
Date: March 10, 2025  
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## AGENDA ITEM

A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A RETRAINING OR TRAINING AGREEMENT UNDER **CHAPTER 260F**, CODE OF IOWA, FOR, **THE LAURIDSEN GROUP, INC, PROJECT #1**

## BACKGROUND

Chapter 260F, Code of Iowa, provides for retraining programs for businesses currently conducting retooling of a production facility and training programs for small businesses which meet other criteria established by the State of Iowa. Funds for projects are obtained from the State of Iowa through the Iowa Workforce Development. The company identified below has met state criteria and DMACC is prepared to enter into an agreement to provide retraining or training as follows:

<b>Company Name/Address:</b>	The Lauridsen Group, Inc. 2425 SE Oak Tree Ct. Ankeny, IA 50021
<b>Product/Service:</b>	Technical support to each of LGI's business units
<b>Type of Project:</b>	Retraining project for existing work force
<b>Nature of Project:</b>	The project will provide for: Leadership Development and Professional Skill Development
<b>Training Period:</b>	4/29/2024 – 4/28/2026
<b>Average Wage Rate:</b>	\$43.69
<b>Number of Jobs Affected:</b>	10
<b>First Year of Operation:</b>	1916
<b>Available Training Funds:</b>	\$25,000
<b>Form of Training Funds:</b>	Forgivable Loan

## RECOMMENDATION

The proposed Resolution, Request for Release of Funds, Agreement, and Budget are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Agreement for this project.

Robert J. Denson, President



# **BOARD REPORT**

*To the Board of Directors of  
Des Moines Area Community College*

*Number: 25-026  
Date: March 10, 2025  
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## **AGENDA ITEM**

**A RESOLUTION APPROVING THE FORM AND CONTENT AND EXECUTION AND DELIVERY OF A WORKFORCE TRAINING AND ECONOMIC DEVELOPMENT TRAINING CONTRACT UNDER CHAPTER 260C, CODE OF IOWA, FOR CONSUMER SAFETY TECHNOLOGY, LLC PROJECT #8**

## **BACKGROUND**

Chapter 260C.18A, Code of Iowa, provides for retraining programs for businesses currently conducting retooling of a production facility and training programs for small businesses which meet other criteria established by the State of Iowa. Workforce Training and Economic Development Funds for projects are obtained from the State of Iowa through the Iowa Department of Education. The company identified below has met state criteria and DMACC is prepared to enter into an agreement to provide retraining or training as follows:

<b>Company Name/Address:</b>	Consumer Safety Technology, LLC 11035 Aurora Ave. Urbandale, IA 50322
<b>Product/Service:</b>	Vehicle Alcohol Compliance Devices
<b>Type of Project:</b>	Retraining project for existing work force
<b>Nature of Project:</b>	The project will provide for: Leadership Coaching and Interviewing Training
<b>Training Period:</b>	01/27/25-01/26/2026
<b>Average Wage Rate:</b>	\$ 31.71/hr
<b>Number of Jobs Affected:</b>	80
<b>First Year of Operation:</b>	1998
<b>Available Training Funds:</b>	\$ 27,899
<b>Form of Training Funds:</b>	Forgivable Loan

## **RECOMMENDATION**

The proposed Resolution, Contract and Budget are on file with the Board Secretary and available for inspection. It is recommended that the Board adopt the Resolution approving the form and content and execution and delivery of the Contract for this project.

Robert J. Denson, President



# **BOARD REPORT**

*To the Board of Directors of  
Des Moines Area Community College*

*Number: 25-027  
Date: March 10 2025  
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## **AGENDA ITEM**

RENEWAL OF 260G—ACE PROGRAM: Industrial Technology

## **BACKGROUND**

260G of the Iowa Code requires the Board of Directors to designate and approve certain programs of study as Accelerated Career Education (ACE) programs. After consultation with district employees, the administration is submitting an ACE program application for the following academic programs to the Iowa Workforce Development (IWD) for renewal.

Industrial Technology (formerly Applied Engineering Technology)

After the Board of Directors has designated and approved this academic program as an ACE program renewal, the application will be considered by IWD for the Award of Program Job Credits. The College will then enter into contracts with qualifying employers for the provision of educational services within these approved ACE programs.

## **RECOMMENDATION**

It is recommended that the Board move to approve the renewal of these ACE programs.

Robert J. Denson, President



# **BOARD REPORT**

*To the Board of Directors of  
Des Moines Area Community College*

*Number: 25-028  
Date: March 10 2025  
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## **AGENDA ITEM**

RENEWAL OF 260G—ACE PROGRAM: Surgical Technology

## **BACKGROUND**

260G of the Iowa Code requires the Board of Directors to designate and approve certain programs of study as Accelerated Career Education (ACE) programs. After consultation with district employees, the administration is submitting an ACE program application for the following academic programs to the Iowa Workforce Development (IWD) for renewal.

Surgical Technology

After the Board of Directors has designated and approved this academic program as an ACE program renewal, the application will be considered by IWD for the Award of Program Job Credits. The College will then enter into contracts with qualifying employers for the provision of educational services within these approved ACE programs.

## **RECOMMENDATION**

It is recommended that the Board move to approve the renewal of these ACE programs.

Robert J. Denson, President