

Application for Admission

Admission Steps

Apply online at www.dmacc.edu/admissions

NEW STUDENTS:

- 1. Submit a completed DMACC application for admission
- 2. Submit one of the following:
 - a. COMPASS/ACCUPLACER and ALEKS assessment scores
(Assessment scores used for admission purposes must be (5) five years old or less from the test date)
 - b. ACT scores in reading, writing, and math. All must be submitted
 - c. Provide evidence of successful college experience in math, reading, and writing course work.
- 3. If you are not a resident of Iowa, provide proof of secondary education completion by submitting official high school or GED/HiSET transcripts
- 4. If you have attended another college or university and have credit to be counted toward program requirements, submit official transcripts from those institutions.
- 5. Complete any program prerequisites for your specific program.
www.dmacc.edu/programs

GUEST STUDENTS:

STUDENTS WHOSE PRIMARY ENROLLMENT IS AT ANOTHER COLLEGE OR UNIVERSITY AND DO NOT PLAN TO ENROLL IN A PROGRAM OF STUDY AT DMACC.

- 1. Submit a completed DMACC Application for Admission. Always apply as Liberal Arts, no matter what your major.
- 2. Provide proof of enrollment such as an acceptance letter or valid student ID from primary school of attendance.
(Note: Guest students are not eligible for financial aid and must remain part-time during fall and spring semesters.)

Return to: Admissions Office
Des Moines Area Community College
2006 S. Ankeny Blvd., Ankeny, IA 50023-3993
 or apply online at www.dmacc.edu/admissions

Contact us at www.DMACC.edu or by calling 515-965-7337

Ankeny Campus

2006 S. Ankeny Blvd.
Ankeny, Iowa 50023-3993
515-964-6200

Boone Campus

1125 Hancock Drive
Boone, Iowa 50036-5399
515-432-7203

Carroll Campus

906 N. Grant Road
Carroll, Iowa 51401-2525
712-792-1755

Newton Campus

600 N. 2nd Avenue W.
Newton, Iowa 50208-3049
641-791-3622

Urban/Des Moines Campus

1100 7th Street
Des Moines, Iowa 50314-2597
515-244-4226

West Des Moines Campus

5959 Grand Avenue
West Des Moines, Iowa 50266-5302
515-633-2407

HIGH SCHOOL STUDENTS:

STUDENTS CURRENTLY ENROLLED IN HIGH SCHOOL WHO PLAN TO TAKE COURSES AT DMACC WHILE CURRENTLY ENROLLED IN HIGH SCHOOL.

Juniors and Seniors—Complete steps 1 and 2 below if enrolling as a part-time student. Complete steps 1, 2 and 3 if enrolling as a full-time student.

Freshmen, Sophomores and Home-Schooled Students—Complete steps 1, 2, 3 and 4. Freshmen and Sophomores are limited to **no more than two** credit courses each semester and must remain part-time students.

- 1. Submit a completed DMACC Application for Admission.
- 2. Submit completed DMACC Permission Form for High School Student.
- 3. Complete COMPASS/ACCUPLACER and ALEKS testing or submit ACT scores. Course placement is based on the COMPASS/ACCUPLACER and ALEKS or ACT scores.
(Assessment scores used for admission purposes must be (5) five years old or less from the test date)
- 4. Meet with a DMACC advisor or counselor prior to registration.

RETURNING STUDENTS:

- 1. If you attended DMACC more than three years ago, you need to reapply.
- 2. If you attended DMACC fewer than three years ago, you do not need to reapply.

You may contact an Academic Advisor at 515-964-6200 if you have questions.

INTERNATIONAL STUDENTS:

Please contact the International Student Office at 1-800-362-2127 ext. 7180 or email them at: intlstudentoffice@dmacc.edu to learn more about the DMACC International Application for Admission.

Application For Admission

Responses to all items are required for admission.
Please print legibly with a pen and stay in the boxes.

SECTION 1 Personal Information

1. Social Security Number - - Used for services such as transcripts, enrollment verification, tax reporting and financial aid. A DMACC ID number will be issued after your application is processed.

2. Legal Last Name (Family Name) **First (Given Name)** **M.I.**

3. All Former Legal Last Name(s)

4. Email Address

5. Number and Street Address **Apartment/Lot Number, etc.**

City **State** **ZIP** -

6. Home Telephone (Area Code) Telephone Number - - **Cell Phone** (Area Code) Telephone Number - -

7. Gender Male Female

8. Birthdate - - Month Date Year

9. Ethnic/Race Information
Which race are you?
(You may select more than one)
 American Indian or Alaskan Native
 Black or African American Asian
 Native Hawaiian or Other Pacific Islander White
Are you Hispanic/Latino? Yes No

10. Personal Background
Is English your first (native) language? Yes No
See page 2, section 1.
Are you a single parent? Yes No
Are you a displaced homemaker? Yes No
Did either of your parents attend college? Yes No
Are you a U.S. Veteran, a reservist or currently on active duty? Yes No
Are you the spouse or dependent of a U.S. Veteran or active duty personnel? Yes No

11. Emergency Information
Name someone to contact in case of an emergency

Address **Apartment/Lot Number, etc.**

City **State** **ZIP** -

(Area Code) Telephone Number - - **Relationship to student**

Email Address

Admission Information

12. Semester you plan to start at DMACC 1. Fall 2. Spring 3. Summer Year:

13. DMACC location you plan to attend:
 Ankeny Boone Carroll Newton Urban/Des Moines West Des Moines
 Ames Perry Southridge Online Only

14. I plan to enroll Full-time (12 credits or more) (Full-time summer is 8 credits or more.)
 Part-time (11 credits or less) (Part-time summer is 7 credits or less.)
 As a Guest Student (students whose primary enrollment is at another institution)

15. Do you plan to apply for need-based financial aid? (If yes, please submit official high school or HiSET transcripts and all college transcripts) Yes No

16. Do you plan to receive an associate degree, diploma or certificate of specialization from DMACC? Yes No

17. If yes, indicate which award you are seeking:
The Program of Interest selected must agree with the award offered in the program.

Associate in Arts (AA) Degree
Associate of Art provides the courses of study equivalent to those offered to freshman and sophomore-level students in most four-year colleges/universities.

Associate in Applied Science (AAS)
is a two-year degree designed to develop the student's competence for employment in a specific occupation field.

Associate in Science (AS) Degree
Associate of Science provides the courses of study equivalent to those offered to freshman and sophomore-level students pursuing majors in Science, Technology, Engineering or Mathematics at any four-year college/university.

Associate in General Studies (AGS)
provides students the opportunity to select their coursework to meet specific educational goals and interests. It is generally not designed to meet college transfer requirements.

Diploma
provides students the opportunity to satisfactorily complete a career or technical program that is typically one year long (that may include three semesters) and includes at least one general education course in addition to courses designed to develop a person's technical skills and knowledge.

Certificate of Specialization
provides students the opportunity to satisfactorily complete a shorter course of study in a vocational or technical area, usually no longer than two semesters and usually designed to develop specific skills. Some certificate programs are too short to qualify for federal financial aid.

Admission Information

20. DMACC Education Goals (select one)

- UN. Undecided/unknown
SI. Self-improvement
PI. Personal interest

- CC. Prepare to change careers
CL. Meet certification or licensure requirements
EX. Explore course to decide on career

- IS. Improve skills for present job
JM. Prepare to enter job market
TA. Transfer to another college or university
Institution name? _____

Citizenship and Residency Information

21. Are you a: U. S. Citizen U.S. Permanent Resident/Green Card Holder Refugee Visa Holder (Visa holders must fill out an International application.)

If you are a **United States Permanent Resident or Refugee**, please list your country of origin _____ and provide a copy of your Permanent Resident card or I-94.

Iowa Residency Information

22. I am a current resident of the state of _____

The Iowa Department of Education determines the requirements for all Iowa community colleges, which may differ from those at state universities. In most instances, students will be considered residents of Iowa, for tuition and fee purposes, if they are permanently domiciled in Iowa and have resided in the state for a period of not less than 90 days prior to the start of the semester in which they plan to attend. A Request for Determination of Residency Status Form must be submitted before the first day of the semester along with documentation proving residency. Complete information may be found at www.dmacc.edu/admissions/pages/residency.aspx. Applicants who are not residents of Iowa are required to submit official transcripts showing high school or HiSET completion prior to acceptance at DMACC. If a degree was not obtained, students must pass the COMPASS - Ability to Benefit exam. Official college transcripts may be used to meet this admission requirement as well. If you are not a resident of Iowa, provide proof of secondary education completion by submitting official high school or HiSET transcripts. If you have attended another college or university and have credit to be counted toward program requirements, submit official transcripts from those institutions.

Secondary Education Information (High School or HiSET)

List current or last high school attended. (If you have received your high school diploma from DMACC or another community college, enter the name of the college as high school last attended.)

23. Name and Location of High School Last Attended

City																																																												State										ZIP																													

24. Have you graduated or will you graduate with a:

- High School Diploma
 Home School Diploma
 HiSET Diploma
 Adult High School Diploma
 None of the above

25. Year of Graduation? _____

College Education Information

List all colleges (including DMACC) previously attended for credit courses in order of attendance

26. College Name (most recent)

City	State	From Month/Year	To Month/Year	Type of Degree Earned
College Name				
College Name				
College Name				
College Name				

TO ASSURE PROPER COMPLIANCE WITH STATE AND FEDERAL FINANCIAL AID REGULATIONS, STUDENTS WANTING TO RECEIVE FINANCIAL AID WHILE ATTENDING DMACC WHO HAVE ATTENDED OTHER INSTITUTIONS WILL NOT HAVE THEIR AID PAPERS PROCESSED UNTIL ALL OF THEIR TRANSCRIPTS HAVE BEEN RECEIVED AND REVIEWED. AN OFFICIAL TRANSCRIPT FROM EACH INSTITUTION ATTENDED MUST BE SUBMITTED DIRECTLY TO THE DMACC ANKENY ADMISSIONS OFFICE. ALL DOCUMENTS SUBMITTED BECOME THE PROPERTY OF DMACC AND CANNOT BE RETURNED TO THE STUDENT OR SENT TO OTHER INSTITUTIONS.

I CERTIFY THAT ALL STATEMENTS ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I AGREE TO ABIDE BY ALL APPROVED COLLEGE POLICIES AS OUTLINED IN THE CURRENT ISSUE OF THE COLLEGE CATALOG AND STUDENT HANDBOOK. I AGREE TO REPORT ALL CHANGES, INCLUDING NAME AND ADDRESS, TO THE STUDENT SERVICES OFFICE AT ANY DMACC CAMPUS WITH THE UNDERSTANDING THAT MY ADMISSION MAY BE DELAYED IF ALL CHANGES ARE NOT REPORTED. I UNDERSTAND THAT FALSIFICATION OR OMISSION OF INFORMATION IS SUFFICIENT CAUSE FOR DENIAL OF MY APPLICATION OR DISMISSAL FROM DMACC.

SIGNATURE OF APPLICANT _____ DATE _____

Des Moines Area Community College requests this information for the purpose of processing your application for admission. No persons outside the College are routinely provided this information. Responses to all items are required for admission. If you plan to receive financial aid assistance, additional applications must be completed and filed in a timely manner.

Des Moines Area Community College (DMACC) shall not engage in nor allow discrimination covered by law against any person, group or organization. This includes in its programs, activities, employment practices, hiring practices or the provision of services. The full DMACC Nondiscrimination policy is available online at nd.dmacc.edu